## Approved For Release 2001/07/12 : CIA-RDP78-04718A000800060040-5

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19 January 1953

MEMORANDUM FOR: Deputy Director (Administration)

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SUBJECT:

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- 1. Reference is made to your request that we determine the suitability of placement at this time.
- 2. She entered on duty 2 January 1952 as a GS-3 Clerk, assigned to the Western Europe Division, DD/P. On 31 August 1952, she was promoted to GS-5 as an Intelligence Assistant (Reports) and assigned to the Eastern Europe Division. It was not possible to effect her overseas assignment under this position, so on 30 December, she was reassigned to the position of Secretary (Stenographer) GS-5 on the

25X1A8a a Placement Officer and reports that while did not perform satisfactorily on her original assignment to EE, that in the
last few weeks her work has been extremely satisfactory and Mr.
and his associates are extremely pleased with her performance.
They feel that she is suitably placed at this time and that she is
interested in the work that they have assigned her.

4. An interview is scheduled with her for Wednesday, 21 January 1953, and at the completion of this interview we will advise whether shares her supervisors opinion as to her present suitability.

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W. H. H. MORRIS, JR.
Assistant Director (Personnel)

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Date of the continue